C1337
COFFIN
HUBERT WATSO

Do not remove documents from this folder. Prepared for digitization project. Ces documents seront numérisés. Ne pas les déplacer.

THE CANADIAN PENSION COMMISSION

MEMORANDUM

TO Director of War Service Records.

FROM The Canadian Pension Commission.

OTTAWA, January 26th, 1948.

ATTENTION - W.S.R.D.

~~Canadian Agency~~,
~~Imperial War Graves Commission~~.

#1193 - W.Cmdr.(Form S-Cst. C-1337) Hubert W. Coffin.
R.C.A.F.

C.P.C. 608417.

Anglican

The marginally named died

at Ottawa, Ontario.

on July 14th, 1947.

Cause of Death Splenic Neutropenia Ischio Rectal Abscess.

In the opinion of the Commission,

death was related to military service.

Next of Kin Mrs. Flora W. Coffin (Widow),
317 Stewart St.,
Ottawa, Ontario.

Noted
H.S.R. 4/B

VM
Died on strength

noted C.D.B.
5-4-48. D.L.

E. Lackey.

for
Secretary.

Noted on unpaid card. Authority Sgt for Pc 4-2-1
5 Apr 48

C.P.C. 76A 5M-11-47 REQ. 521

CANADA

DEPARTMENT OF VETERANS AFFAIRS

Daly Bldg.,
Ottawa, JULY 18th. 1947

IN YOUR REPLY REFER TO FILE No. P.A.

OFFICER I/C OF RECORDS,
DEPARTMENT OF NATIONAL DEFENCE.

~~NAVY~~

~~ARMY~~

AIR FORCE

Name COFFIN, Hubert W. Number (C-1337) Rank W.CMDR.

Please be advised that the above named EX-AIRMAN

is reported to have died on July 14th 1947

at VETERANS PAVILION OTTAWA CIVIC HOSPITAL

Noted
J.R.4(B)

Noted
JV
V.1

C.Y. STEELE,

CHIEF OF CENTRAL REGISTRY
DEPARTMENT OF VETERANS AFFAIRS.

P R.19666

D.V.A. 1—800M

C.1337 (CC)

Ottawa, Ontario, 26th October, 1942.

TO WHOM IT MAY CONCERN

This is to certify that Squadron Leader Hubert Watson Coffin (C.1337) of Air Force Headquarters, is required to proceed to the United States of America on Air Force Duty.

Squadron Leader H.W. Coffin is the bearer of Air Force Identity Card No. 110776. His destination in the United States will be Washington, D.C. and the probable duration of the visit will be from October 28th, to November 15th, 1942.

Such courtesies as may be extended to Squadron Leader H.W. Coffin will be appreciated.

(C.J. Duncan)
Group Captain,
Camp Commandant,
Air Force Headquarters.

RBM/IL

PA 866-C-195

C 1337

SUPERIOR COURT

PERCE

Hubert Watson, son of Philip John Coffin, Farmer Fisherman, of Peninsula, and of Susan (by her maiden name) Grant, his wife, was born on the twenty-first day of August and baptized (privately) on the twenty-first day of September in the year of Our Lord, one thousand eight hundred and wighty-five by me,

(signed) Wm. T. Forsythe, Clk.

This child was publicly received with the Church on the thirteenth day of December in the Year of Our Lord 1885, the sponsors being:-

(signed) Henry Le Mesurier,
" Henry Annett
" Jane Patterson

True copy of an entry found in the register of births, marriages and burials of the Church of England Congregation of Sandy Beach and parts adjacent for the year one thousand eight hundred and eighty-five.

Perce, December 17th, 1937.

A.E. Barneau
Prothonotary of the Superior Court
District of Gaspe

CERTIFIED TRUE EVIDENCE

(W.B. Cleveland) Flying Officer,
for Air Officer Commanding,
Eastern Air Command,

CANADA

IN REPLY PLEASE QUOTE

No. 1-M-7

Department of National Defence

Halifax, N.S., March 11th., 1940

To: Director General Medical Services,
National Defence Headquarters,
Ottawa, Ontario.

From: Principal Medical Officer,
Eastern Air Command,
Halifax, N.S.

Subject: Medical Category
Squadron Leader H.W. Coffin

1. Receipt of your H.Q. 866-C-195 dated February 26th., 1940 referring to the medical category of the above named officer is acknowledged.

2. Squadron Leader Coffin prior to the outbreak of war was an officer of the Marine Section of the Royal Canadian Mounted Police in which unit he holds the rank of Lieutenant-Commander. The Marine Section R.C.M.P. was absorbed by the R.C.A.F. Marine Section and this officer assumed his new duties at this Headquarters.

3. The Principal Medical Officer was requested to have this gentleman medically examined on the assumption of his new duties and in this case it was definitely understood that the purpose of the examination was merely to record the physical findings. The examination showed a right Inguinal Hernia which is said to have been present since early boyhood. Which fact was noted on MFB 336.

4. In view of the circumstances of this officer's appointment to the R.C.A.F. the whole question of his category was discussed with the Administrative Officers at this Headquarters. Since Squadron Leader Coffin was carrying on with his duties it was decided that he should be shown in the lowest service category possible, namely A4H, Bh. rather than in category ATBT which category actually should have been given because of his condition.

17

5. The question of surgical repair of this condition has been discussed with Squadron Leader Coffin but due to the pressure of duties the necessary time has not yet been available. In the meantime, this officer is carrying on his full duties with no inconvenience whatsoever.

6. In view of the above, may advise be given, please, as to whether Squadron Leader Coffin may be properly categorized ATBT and permitted to carry on his duties in that category pending repair of the Hernia or whether the category A4H, Bh. with the Hernia noted may be considered an applicable interim category.

C.D.S. Leef

(C.D.S. Leef) Major R.C.A.M.C.,
Principal Medical Officer,
Eastern Air Command,
Halifax, N.S.

16

BL Overseas Hq
RCA 7
London

M E M O R A N D U M

866-C-195
November 7th, 1939.

M.S.

Lt. Comdr. H.W. Coffin.

1. It is desired to recommend the above named gentleman for appointment to a commission in the Special Reserve (Non-Flying List) of the R.C.A.F. for employment as a Marine Officer on full time duty with the rank of Squadron Leader effective October 1st, 1939.

2. This candidate formerly belonged to the Marine Section of the R.C.M.P. and has been employed with the R.C.A.F. since October 1st, 1939, when part of the R.C.M.P. Marine Section was taken over by this Service.

3. A covering draft gazette is attached for approval, please.

Mr. L.R.

(W.R. Kenny)
Air Commodore,
for Chief of the Air Staff.

5

Vol. 95.

CANADA

IN REPLY PLEASE QUOTE
No. C.2-12

Department of National Defence
(Air Force)

Halifax, N. S. October 25, 19 39

~~CONFIDENTIAL~~ SFR

To: The Secretary,
Department National Defence,
Ottawa, Ontario.

From: Air Officer Commanding,
Eastern Air Command,
Halifax, N. S.

Subject: Application for Commission.
Lt/Cmdr. Coffin, R.C.N.R. (Ex. R.C.M.P.)

Reference: Headquarters S 7683 dated 30th September.

1. In accordance with instructions, the above noted Officer who was Superintendent of the R.C.M.P. Marine Section was offered a commission as Squadron Leader on the Special Reserve R.C.A.F.

2. In his medical examination it was found that he has an undescended right testicle which is palpable in inguinal canal. As this has not interferred with his duties during his long service with the Preventive Service and R.C.M.P. it is considered that this should not be a cause for rejection. He is fit in every other respect.

3. Lt. Cmdr. Coffin already holds a Commission in the R.C.N.R. but his services are necessary to us in the organization of the R.C.A.F. Rescue Boats. It is recommended that he be transferred from the R.C.N.R. to the Special Reserve, R.C.A.F. with the rank of Squadron Leader effective 1st. October, 1939.

The following documents are attached:

2 Copies	M.F.B. 336, Medical Examination.		
1 Copy	R.C.A.F.	R.90	Declaration Active Service.
1 Copy	R.C.A.F.	R.85	Officer's Declaration Paper
2 Copies	R.C.A.F.	R.47	Application and Record Sheet.

(N. R. Anderson) Air Commodore,
~~Air Officer~~ Commanding,
Eastern Air Command, R.C.A.F.,
Halifax, N. S.

OFFICIAL NUMBER | FILE NUMBER 123-C-67 | OFFICIAL NUMBER O-14663

NAME COFFIN, (Surname) Herbert Watson (Given Names) DATE OF BIRTH 21 August, 1885

PLACE OF BIRTH Penninsula, Gaspe Co., Quebec. OCCUPATION Marine Supt., Marine Section R.C.M.P., Halifax, N.S.

RELIGION Church of England EDUCATION

RESIDENCE AT TIME OF ENLISTMENT: Street and No. 164 Windsor Street, Town Halifax, Province, etc N.S.

Engagements				Description					Previous Service			
Date (in figures) Day	Month	Year	Period	Height	Hair	Eyes	Complexion	Marks or Scars	Served in	Rank or Rating	Dates From	To
13	9	39	Hostilities only	5'8"	White	Blue	Fair	Birth mark on right side of face.				

NEXT OF KIN RELATIONSHIP (in pencil) Wife: NAME (in pencil) Mrs. Flora E. Coffin

ADDRESS (in pencil): Street and No. 164 Windsor St, Town Halifax Province, etc. N.S.

Medals, Clasps, Hurt Certificates, Prize Money			
Date (in figures) Day	Month	Year	Particulars

Examinations, Certificates, etc.			
Date (in figures) Day	Month	Year	Particulars

Date (in figures) Day	Month	Year	Particulars

Badges, G.C. or G.S.				
Date (in figures) Day	Month	Year	1st, 2nd or 3rd G.C. or G.S.	Granted Deprived Restored

Brief Particulars of Warrant or C.M. Punishments and C.P. Charges						
Ship or Establishment	Wt. No.	Date (in figures) Day	Month	Year	Brief Particulars of Offence	Punishment

Date (in figures)			Days Forfeited					
Day	Month	Year	Prison	Det'n	Cells	C. Power	W. Trial	In diff. Char.

Second Class For Conduct	
From	To

FILM NO. MGR-4253-4
DATE

H.Q. 35—30M—4-42 (4260)
N.S. 815—7-35

N. R. 0-14663 OFFICIAL NUMBER

NAME COFFIN, (Surname) Herbert Watson (Given Names)

0-14663 OFFICIAL NUMBER 0-14663

Ship or Establishment	Rating	From Day	From Month	From Year	Remarks	Character	Efficiency	Date Day	Date Month	Date Year	Non-Sub. Rating	Qualified Day	Qualified Month	Qualified Year	Re-Qualified Day	Re-Qualified Month	Re-Qualified Year
Stadacona	A/Lieut. Cmdr.	18	9	39	(Staff C.O.A.C.)												
Appointment Cancelled	"				(Memo of 5.12.39, D.N.P. Office on app't. of 23.9.39)												

GENERAL REMARKS

Signal 1125/27 on file to N.S.H.Q. from C.O.A.C.--A/Lieut. Cmdr. H.W. Coffin, R.C.N.R. (Temp), being lent to R.C.A.F. to organize their rescue craft. His transfer to R.C.A.F. to be arranged later.

DATE OF BIRTH DY.	MO.	YR.	PLACE OF BIRTH	CIVIL OCCUPATION MAIN	SUB.		PERM. RESIDENCE PROV.	TOWNSHIP	PREV. ENL. DIV.	RANK OR RATE A	BR.	RANK
21	8	89	12	509	0	30	K 408	020	19	1	01	08
ENLIST. DATE DY.	MO.	YR.	ACT. SERV. DATE DY.	MO.	YR.	STR. CAT.			SHIP OR STAB.	RANK OR RATE A	BR.	RANK
18	09	39							4830	1	01	08
SENIORITY DY	MO.	YR.	STR. CAT.	NON-SUB. A	B	M. ST.			CODED	CHECKED		
			09			S2	18-09-39		EB	EW		

12 (T) N.R. Dock Yard #1

17261

ATTESTATION FORM FOR OFFICERS OF THE

ROYAL CANADIAN NAVAL RESERVE

SEP 19 1939 DEFENCE
N.S. 123-C67
CANADA

(A) DESCRIPTION OF APPLICANT

2

Surname: COFFIN

Christian Names: Hubert Watson

Religion: C. of E.

Permanent Address: 164 Windsor Street, Halifax, N.S.

Date of Birth	Place of Birth	Name and Address of Next of Kin
August 21st 1885.	Town: Penninsula County: Gaspe Province: Quebec Country:	Mrs. Flora Coffin, (Wife) (Same Address)

Noted in Service Records by E.M.

PERSONAL DESCRIPTION

Height	Chest Measurement	Hair	Eyes	Complexion	Wounds, Scars, Marks
Feet 5 Inches 8	Inflated Deflated Mean 42	White	Blue	Fair	Birth mark on right side of face.

Date of Enrolment	Rank in which enrolled	Married, Single, or Widower	Trade or Calling and in whose employ
September 13th 1939.	Lieutenant-Commander (T)	Married	Marine Supperintendant, Marine Section, R.C.M.P. Halifax, N.S.

(B) DECLARATION TO BE MADE BY APPLICANT

I hereby declare as follows:—

(1) That I am a British Subject, domiciled in Canada.

(2) That I am desirous of being enrolled as an Officer of the Royal Canadian Naval Reserve Force, and that I accept and will abide by the rules of the said Force.

*Cross out clause not applicable.

(3) That * (a) I have never served, and am not serving in any Naval, Military, Reserve, or Territorial Force.

* (b) ~~I served in~~ Nil. ~~for the period shown, and attach my record of service.~~

Served in	Rank	From	To
- - -	- - -	- -	- -

(c) I have never been rejected from any of His Majesty's Forces on account of unfitness.

†This is not essential in the case of Enginer and AccountantOfficers

† (4) That I intend to follow the sea as my profession.

(Over)

N. R. 4
500-9-39
N. S. 815-12-4

(5) That the particulars hereinbefore contained are correct and true according to the best of my knowledge and belief.

On being enrolled as an Officer of the Royal Canadian Naval Reserve, I undertake and bind myself:

(a) To serve from the date thereof for as long as my services may be required, And/ or Duration of Hostilities being subject to the provisions of the Naval Service Act and of the regulations made in pursuance thereof for the governing of the Royal Canadian Naval Reserve, and to the customs and usages of His Majesty's Canadian Naval Service.

(b) To report for active service if called upon in time of war or emergency, and, if called into active service, to serve ashore or afloat as may be directed, according to where my services are required.

(c) To provide myself with the necessary uniform as laid down in R. C. N. R. regulations.

Dated this 13th day of September 1939.

Hubert Watson Coffin
Signature of Applicant

The above declaration was made and signed in my presence this 13th day of September 1939.

F. Quinn Studdy
Signature of Enrolling Officer

Pay.Lieut.Cdr.RCNVR.

(C) **OATH OF ALLEGIANCE**

I Hubert Watson COFFIN do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance of His Britannic Majesty.

Signature of Applicant Hubert Watson Coffin

Signature of Witness F. Quinn Studdy
Paymaster Lieutenant Commander, RCNVR.

Date September 13th 1939. Rank

The Oath of Allegiance may be administered by any commissioned officer of the Naval Service.

NOTE—This form when completed is to be forwarded to Naval Service Headquarters, Ottawa, together with certificate of medical examination B-207 and record of any previous service.

The record of previous service will be returned after examination at Naval Service Headquarters.

Approved.

A. McCallum
M.O. R.C.N.

Top Berry
COMMANDER.

C_ O _P _Y

CANADA

IN REPLY PLEASE QUOTE

No.....

Department of National Defence

" AIR FORCE "

Halifax, N.S. Jan. 26 1940.

6

The Paymaster,
R.C.M., H.M.C. Dockyard,
Halifax, N.S.

Dear Sir:

Prior to the outbreak of war in September, I was serving with the R.C.M. Police as Marine Superintendent at Halifax, Nova Scotia.

When war was declared, I volunteered and was enlisted with the rank of Lieutenant Commander, R.C.N.R. I held this position until October first when I was transferred to the Air Force.

While employed in the R.C.N.R., it was necessary to make the following alterations and additions to the uniform I had been wearing in order to conform with regulations:-

1 Cap	$ 4.00
1 Badge	4.25
Gold braid	4.20
Fitting of Gold Braid	13.00
Total	25.45

Duplicate receipted invoices with the exception of the cap which was purchased at the R.C.N. Canteen are attached hereto.

It is respectfully requested consideration be given to reimburse me for the above expenditure.

Yours very truly

(H.W. Coffin) Squadron Leader
Eastern Air Command, R.C.A.F.

Nat. Def. B 440

123C67

4

By Command of the Honourable the Minister
of National Defence of the Dominion of Canada.

To Acting Lieutenant Commander Hubert W. Coffin, R.C.N.R.,--

The Minister of National Defence hereby appoints you

Acting Lieutenant Commander, (Temporary),

of His Majesty's Canadian Ship STADACONA additional for Staff of Commanding Officer, Atlantic Coast.

Your appointment is to take effect from 18th September, 1939.

Personnel Records Division.
1. Noted in Records ✓
2. Index Card.
3. Non-Sub. Card
4. Statistical Card
5. Roneo Strip
6. Pension Card
7.
8.
DATE 6-12-39 EM

Appt. Cancelled
5-12-39
RN Office
6-12-39 EM

Rear-Admiral,
Chief of Naval Staff.

Department of National Defence,

Ottawa, 23rd September, 1939.

1	2	4	5	6	7	8	9	10	11	12	13	14	15

(Marine) COFFIN, Hubert Watson (GR) ~~(SR)~~ C1337

D

HALIFAX N.S. Married-5c.

GENERAL INFORMATION

EDUCATION
1892-00 - Public School.
Navigation School.
Mates & Masters Steam Passenger.
Coasting Certificate.

CIVIL EXPERIENCE
1906-22 - Fishery Protection Service - Mate.
1922-32 - Customs Prevent Service - Master.
1932-39 - R.C.M.P. - Marine Section - Lt./Cmdr. Superintendent.

Transferred from the RCAF, SR, to the RCAF, (Reserve) General Section, Class E, eff. 1-5-44. AFRO #1380, d/30-6-44.

Birth Date	Age on Appointment	Date of Appointment
21-8-85	54	1-10-39

POSTINGS

Rank	Date	Station	Date	Duty	Rank	Prom.
SL	1-10-39	E.A.C. Hqs Halifax	1-10-39	Com. Marine Off.	S/L	
SL	1-10-39	AFHQ AMAS	30-4-42	D/Marine Off	W/C	
A/W/C	~~1-9-43~~	AFHQ AMAS	~~30-4-42~~	(A/Rank 128 d/11-9-43)		
		Retirement pending	27-3-44			
		Transfer to Reserve approved. 26-4-44.				
Conversion of A/C Rank recommended						
on Board proceedings 28 March/44						

Remarks on Postings

Date	CONFIDENTIAL REPORTS
1-1-40	Employed EAC HQ Officer i/c Marine Section. Has special knowledge of marine craft and their operation in coastal waters. Previous knowledge with Marine Section RCMP has been of considerable value in organizing RCAF safety beats at air bases. Neat appearance and careful dress provides a good example to his juniors.
15-12-40	This officer is a very experienced officer on marine craft having been in charge of RCMP Marine Section before the war. Has rendered very valuable work in the organization of EAC Marine Craft Section in the supply of rescue boats. Very reliable and hardworking officer.
15-6-41	Is Command Marine Craft Officer and in this capacity has done good work. Has a first-class professional knowledge of marine work on the Atlantic Coast. A good type of officer. (54) (G/C K.M. Guthrie, EAC, HQ).
15-12-41	Well experienced in operation of boats in coastal waters. Shows good judgment in recommendations for marine craft equipment and facilities and in selection of personnel for operational duties. (44) (G/C M. Costello, E.A.C. HQ) Concur. (N.R. Anderson, AVM, AOC, E.A.C.)
22-5-42	On Posting - From E.A.C. H.Q. to A.F.H.Q. - A reliable and steady officer, rather slow thinking but conscientious. His knowledge and experience in Marine Craft work on this coast should be an asset at A.F.H.Q. (44) (S/L R.J. Dawes, E.A.C. HQS) Concur. (G/C A.L. Morfee, for AOC, EAC Halifax)
31-7-42	R.211....2,6,3,4,4,4,4,4,3,5,3, Improves his knowledge if not too much effort. 8,5,6. (61) Comment,--This Officer is a Marine Officer with long experience at sea. Prior to this war he served for many years with the R.C.M.P. Marine Section. (W/C. W.I. Clements, Air Force Hdq.) (G/C. L.E. Wray, A.F.Hdq.)
18-8-42.	R. 211.....2,6,3,4,4,4,4,4,3,5,6,8,5,6. Total 64. Comments: This Officer is a Marine Officer who has spent most of his life at sea. He has an extremely good knowledge of marine craft. His knowledge of Air Force administration - such things as establishment, etc. is rather below average. It is thought that this is partly due to the fact that he has spent so much time at sea. He is gradually picking up this knowledge now that he is in a staff job at this H.Q. (W/C W.I. Clements, Air Force Hqrs.) I have found that this Officer's knowledge of Marine Craft and boats generally is excellent, but he is weak on adminstration and staff ability. I consider that this Officer would be better employed in practical application of his knowledge rather than in staff work. (G/C L.E. Wray, R.C.A.F. Hqrs.) (F/L J.L.O.M. de Labruere, C.C.).
29-7-43	RECOMMENDATION FOR PROMOTION.....R.211.....Score 73. A very able officer on Marinecraft organization, operation and maintenance. (N.R. Anderson A.V.M., A.M.A.S., AFHQ).
10-8-43	R.211....Score 75. (W/C M. Costello, AFHQs.-AMAS)
26-12-43	FOUR MONTHS ACTING RANK. R.211..Score 68. Good officer, who copes very well with a rather difficult job. Recommended for confirmation in rank in normal course. (Patrick Campbell, G/C, AFHQ) Recommended for confirmation in rank in due course. (K.M. Guthrie, A/C, AFHQ)
27-3-44	Memo: Retirement of this officer under consideration. (B.W. Doherty S/L OC3)
26-4-44	Memo...Transfer to Reserve of Officers of the Reserve Air FOrce approved. (B.W. Doherty) S/L OC3.
18-4-44	COMPLETION OF EIGHT MONTHS ACTING RANK...R211..Score 73..A sound officer, with a thorough knowledge of his job. Recommended for confirmation in rank. (G/C Patrick Campbell AMAS AFHQ) Concur. (A/V/M W.A.Curtis AMAS/AFHQ)

Date	A. M. P. Liaison Reports

Recommendations for Promotion

15-12-40	Confid. Report - Ordinary.
15-6-41	Confid. Report - Ordinary.
15-12-41	Confid. Report - Ordinary.
22-5-42	Confid. Report - Ordinary.
31-7-42	R.211.....Ordinary.
18-8-42	R211.....Ordinary.
29-7-43	R.211.....Accelerated to Wing Commander effective 1st June, 1943.
10-8-43	R.211.....Ordinary.
26-12-43	R.211.....Ordinary
18-4-44	R211.....Ordinary

Remarks of Promotion Board

C.-C.1337 (R.O.3)
S.F.12131
24th February, 1945.

OTTAWA, Canada, 13th March, 1945.

C O N F I D E N T I A L

The Commissioner,
Royal Canadian Mounted Police,
Ottawa, Ontario.

Dear Sir:

Re: W/C H.W. Coffin (C1337)

Receipt is acknowledged of your above-referenced letter.

It is advised that the aforementioned ex-officer was appointed to a commission in the Special Reserve, Non-Flying List, Marine Branch, on 1st October, 1939, and was struck off strength on 1st May, 1944, on his request to return to civilian employment.

Yours truly,

(T. K. McDougall)
Group Captain,
for Chief of the Air Staff.

F/L G.T. Allan:JF

C-C1337

CR

PA

17th April, 1944.

CONFIDENTIAL

REGISTERED

Dear Wing Commander Coffin:

The rapid and successful development of the Royal Canadian Air Force, and many of its outstanding achievements, would not have been possible without the services of officers like yourself who, by loyally dedicating their time and experience to their country, have made a most valuable contribution to the Canadian War Effort.

On the occasion of your retirement from active service in the Royal Canadian Air Force, I want to express my appreciation of your faithful and conscientious service and to wish you continued success and every happiness on your return to the Royal Canadian Mounted Police.

Yours sincerely,

(Robert Leckie)
Air Marshal,
Chief of the Air Staff.

Wing Commander H.W. Coffin,
35 McLeod Street,
Ottawa, Ontario.

F/L A. Birmingham/RLC

APR 17 '44 PM

CHIEF OF AIR STAFF
OTTAWA.

(4) Action note:
Spoke this date to Commissioner of R.C.M.P. who advised that R.C.M.P. would employ this officer indefinitely if he is released from RCAF.
Brian Dalhousie SIC 25/3 for DPO

ALL CORRESPONDENCE TO BE ADDRESSED:-
THE COMMISSIONER
R. C. M. POLICE
OTTAWA

AMP

V385

ROYAL CANADIAN MOUNTED POLICE
OFFICE OF THE COMMISSIONER
OTTAWA

REF. No. G537-24.

March 16th 1944.

(2)

C.1337

(1)

Dear Sir,

Re: Wing Commander H.W.Coffin (R.C.M.P.)

DC
Please prepare reply for DMAS sig - nature.
For Standing for AMP.
SMA 25/3

1. The above named is a Marine Superintendent, the senior Officer of our Marine Section, consisting, prior to the war, of some 28 vessels, and over 250 other ranks and ratings. Both vessels and personnel were transferred to the Navy and the Air Force at the outbreak of war, in accordance with an agreement made prior to the war. Some of these boats and personnel are now being returned to the Force, and it will be greatly appreciated if we could obtain the services of Wing Commander Coffin for one month, to re-organize and build up our Marine Section, as our future policy requires careful planning.

(3)

2. Would you please advise me whether you could release Wing Commander Coffin for the desired period ?

Yours very truly,

S. T. Wood
(S.T.Wood)
Commissioner.

2385

D.C.

A.M.A.O. concurs - as this release of this officer permanently.
Please arrange.

The Deputy Minister
for Air,
Department of
National Defence,
OTTAWA, Ontario.

GROUP CAPTAIN
D.P.C.

MAR 23 1944

D.M.N.D.
MAR 18 1944
FOR
AIR

(5) Action note
Spoke to W/C Coffin and he is willing & anxious to transfer to R.C.M.P.
25/3 Brian Dalhousie SIC for DPC

RECEIVED
MAR 20 1944
A. M. P.

MAR 22 1944
MOON ROOM

Telephoned
Local 2385
MAR 23 1944

CONFIDENTIAL

No. C.1337 Name COFFIN, H.W. Rank S.L. Trade MARINE

CONFIDENTIAL PERSONAL ASSESSMENT

OK RJC

1-0-AA-620

64

For A.F.H.Q. use only

INSTRUCTIONS

Read the statements under each heading carefully. Consider the person being assessed in relation to each "statement" enumerated below. When possible compare him with others you can call to mind who represent outstanding examples of the traits described. Under each heading place a cross in the brackets after the one statement which best describes the person being assessed. This form will prove only as dependable as the assessment is thorough.

RCAF R.211
100M-4-42
H.Q.885-R-211

Include PART I in all reports.
Include PART II for Officers and N.C.O.'s other than Aircrew under training.
When assessment is on a member of the Women's Division the term "he" will be read as "she", etc.

PART I

(Include in all reports)

1. APPEARANCE & BEARING

Note - this applies not only on Parade. Observe in mess, at games, off duty.

Careless - creates an unfavourable impression.....( )
Some room for improvement.....( )
Neat - meets all ordinary requirements.....(X)
Excellent appearance - stands out among fellows.....( )

2. MENTAL ALERTNESS

Consider how readily he grasps a situation and is able to understand what is required.

Slow and confused in understanding.....( )
Requires more than ordinary explanation.....( )
No particular difficulty in understanding.....(X)
Exceptionally quick to understand what is required..( )

3. POWER OF EXPRESSION

Some men are able to speak in such a way as to hold attention and communicate ideas clearly and readily. They say what they mean simply and directly. At the other extreme is the man whose speech is slow, hesitating and ineffectual.

Difficult to follow - does not make himself clear...( )
Rather hesitant and inarticulate.....( )
States what he means clearly.....(X)
Forceful - gets ideas over.....( )

4. SELF-CONFIDENCE

Consider the extent to which he displays confidence in his ability to carry things through.

Timid, self-conscious, easily subdued.....( )
Uncertain of himself - lacks force, tries to bluff..( )
Sufficient self assurance - does not back down too easily.....(X)
Appears so competent that others have confidence in him.....( )

5. INITIATIVE

Consider the extent to which he does the right thing without being told.

Has to be told what to do - does not think for himself.....( )
Routine worker - not much initiative.....( )
Displays initiative when the course is clear.....(X)
Has excellent ideas and does not hesitate to present them.....( )

6. ENERGY & PERSISTENCE

Some put very little effort into their work. Others may work in tremendous spurts and then wilt - ideal has well controlled energy and perseverance.

Indifferent - half hearted; loses interest.....( )
Does only what is required of him.....( )
Active. Applies himself diligently.....(X)
Vigorous, enthusiastic in all he undertakes.....( )

7. ACCURACY & RELIABILITY

Consider how dependable he is. Watch for the "buck passer", the one with the ready excuse.

Too irresponsible to be entrusted with important duties.....( )
Makes some mistakes - needs to be checked up occasionally.....( )
Can depend upon him for the performance of all ordinary duties.....(X)
Can rely upon him to successfully complete the most difficult jobs.....( )

8. CO-OPERATION

Consider how well he works with a group. Does he give whole-hearted support to a common cause.

Inclined to create trouble.....( )
Rarely puts himself out to help others.....( )
Co-operative - willing to help others.....(X)
Definitely promotes harmony and good will among his associates.....( )

9. INTEREST IN STATION ACTIVITIES

Participation or interest in sports, social, recreational and other Station activities.

Indifferent - keeps to himself.....( )
Has very little interest.....( )
Usually participates in Station activities.....(X)
Active in promoting Station activities.....( )

10. LEADERSHIP

Consider the extent to which others have confidence in him and follow his direction.

Does not carry much weight with his fellows.....( )
Occasionally takes the lead.....( )
Able to provide good leadership.....(X)
Skilful in directing others - inspires confidence and commands respect.....( )

If assessment is on Aircrew under training, this side only will be completed and Assessing Officer will sign below.

P.R.5 AUG 27 1942

SEP 22 1942

This assessment is made from my personal knowledge of the individual concerned.

..... Station ..... Date ..... Signature and Rank of Assessing Officer

If other than Aircrew under training, balance of assessment is to be completed on the reverse side of this form and Assessing Officer will sign at the end of PART II only.

PART II

(To be completed in addition to PART I for Officers and N.C.O.'s other than Aircrew under training)

1. SERVICE KNOWLEDGE

Does he show steady improvement and try to fit himself for greater responsibilities?

Satisfied with present knowledge.....( )
Improves his knowledge if not too much effort.....( )
Searches for ways to improve his service knowledge....(X)
Surpasses others in keeping up to date with his Service knowledge.....( )

2. TRADE PROFICIENCY

Consider how proficient he is in the discharge of his duties.

Inferior – poorly qualified – below standard.....( )
Moderate – needs more training and experience.....( )
Satisfactory – does his work as well as the average...( )
Superior – knows his work and does it well.....(X)
Exceptional – stands out unmistakably in capacity and efficiency in performance of his duties.....( )

3. ADMINISTRATIVE ABILITY

Consider the extent to which he displays organizing and supervising ability.

Confused in carrying out his work – busy without accomplishment.....( )
Does not organize things very well.....( )
Organizes effectively and gets things done.....(X)
Outstanding organizer – produces excellent results promptly.....( )

4. LOYALTY

Consider the extent to which he can be depended upon for his loyal support on all occasions.

Cannot bank upon him for whole-hearted support.....( )
Usually can count upon his loyalty.....( )
Can definitely depend upon his loyalty.....(X)
Always strengthens the hand of those under whom he serves.....( )

State any special qualifications for employment other than that on which engaged:

Any special remarks or observations not covered by this assessment:
This officer is a Marine Officer who has spent most of his life at sea. He has an extremely good knowledge of marine craft. His knowledge of Air Force administration – such things as establishments, etc is rather below average. It is thought that this is partly due to the fact that he has spent so much time at sea. He is gradually picking up this knowledge now that he is in a staff job at this HQ.

This assessment is made from my personal knowledge of the individual concerned.

Air Force Headquarters ..... Station
18.8.42 ..... Date
W. Clements Maj ..... Signature and Rank of Assessing Officer

COMMANDING OFFICER'S STATEMENT

When assessing those other than Aircrew under training, in addition to the above assessment the following is to be completed by the Commanding Officer:

If not entirely in accord with the above assessment, which may have been made by another officer, the Commanding Officer is to submit an additional complete assessment.

Where more than one assessment on a man is being submitted from a station or unit, this section is to be completed on one only.

1. I have recently drawn to this man's attention the weaknesses which have been indicated on this assessment and I have made the following suggestions to him for his improvement:

I have found that this officer's knowledge of Marine Craft & boats generally is excellent, but he is weak on administration & staff ability. I consider that this officer would be better employed in practical application of his knowledge rather than in staff work.

2. My recommendation for his promotion is as follows:

Accelerated – Ordinary – Delayed – Not Recommended
(Encircle your recommendation)

RCAF HQ ..... Station
18-8-42 ..... Date
L. E. Murray Capt ..... Signature of Commanding Officer
D/OCNS - ANAS

3. Having thoroughly examined the Station Confidential File, Record Card and Conduct Sheets, the following "logging" and Conduct Sheet entries are noted as having been recorded within the last twelve months. (If there is no entry – write,– "none".)

4. *If an airman, N.C.O. or warrant officer, do you consider that his personal qualities and the value of his services fully justify appointment to commissioned rank?*

5. He is qualified in drill up to and including ~~No documentary recom~~

Promotion

Remarks or Recommendations by Air Officer Commanding (If Required):

..... Command
..... Date
..... Signature of Air Officer Commanding

For use at N.D.H.Q.

Examined .....

Noted in Records .....

R.C.A.F.R. 42
1M—3-39
H.Q. 1062-3-28

e10-c-14

DEPT
NATIONAL DEFENCE
MAY -6 1940
H.Q.
CANADA

ROYAL CANADIAN AIR FORCE

ANNUAL CONFIDENTIAL REPORT (OFFICERS) FOR 1939

(To be rendered in accordance with K.R. & O. for R.C.A.F. para. 133)

C1337

1. Surname COFFIN 2. Rank Squadron Leader

3. Christian Names (in full) Hubert Watson

4. (*a*) Date of birth 21-8-1885 (*b*) Married or Single Married (Wife)

(*c*) Next of Kin (Relationship and Address) Flora Ellen Coffin, 164 Windsor St., Hfx.N.S.

5. Unit with which serving Headquarters, Eastern Air Command, Halifax, N. S.

6. Date of joining unit 1-10-39

7. Duties on which engaged Rescue Boat Officer

8. Branch of Service Non-Flying

9. Type of Commission (Permanent, Reserve, etc.) Special Reserve

CONDUCT

10. Has his personal conduct been in all respects satisfactory? If not, state nature of failure Yes

11. Is he in all respects of temperate habits? Yes

12. If of rank of Squadron Leader or above. Does he at all times furnish a correct example to his juniors? Yes

13. Is his tact in the handling of men—

~~(*a*) Exceptional.~~
~~(*b*) Above the average.~~
(*c*) Average.
~~(*d*) Below the average.~~
~~(*e*) Poor.~~

14. Is his zeal in the performance of his duties—

~~(*a*) Exceptional.~~
~~(*b*) Above the average.~~
(*c*) Average.
~~(*d*) Below the average.~~
~~(*e*) Poor.~~

ABILITY

(To be assessed as Exceptional, above the Average, Average, below the Average or poor.)
(Items upon which no experience of officer has been obtained are to be ticked through.)

15. In duties upon which now engaged ..... Average

16. In flying duties ..... N.A.

If of the rank of Wing Commander or below, the following information is to be extracted from Pilot's log books.

17. Total number of hours flown during current year.

(1) As pilot ..... N.A.

(2) As passenger ..... Nil

18. Present R.C.A.F. types of aircraft on which proficient ..... N.A.

19. In technical knowledge, stating nature of any special knowledge ..... Very good knowledge of marine craft of all categories. Above Average.

20. In administrative knowledge, stating nature of any special knowledge ..... Has good knowledge of administration of R.C.A.F. safety vessels and marine work generally. Average.

21. In staff work (stating Branch) ..... Average – Marine Section of Air Staff.

22. As a Flying Instructor ..... N.A.

23. (A) Power of Command and Leadership ..... Average

(B) Knowledge of Drill and Ceremonial ..... Below Average – because no opportunity to learn.

24. Power to impart knowledge ..... Average

25. General standard of Professional knowledge ..... Above Average. (in marine work).

GENERAL

26. Certified true extract from Form R.C.A.F. B.2 dated 9/2/40

If unfit, reasons for unfitness ..... N.A.

Category at last medical examination ..... A4B.

Present medical category A4B

Signature of Medical Officer ..... [signature] Major P.M.O. E.A.C.

27. Whether recommended for any special employment, other than that on which engaged ..... No

28. Nature of any special athletic qualifications ..... None

29. Nature of any special non-professional knowledge, e.g., Foreign Languages, Drawing, Music, etc ..... None

30. State:—

(1) whether recommended for accelerated promotion ..... ✓ .....

(2) whether recommended for promotion in ordinary course ..... Yes .....

(3) whether recommended for promotion to be delayed ..... ✓ .....

31. Special remarks (if any) by O.C. Unit—

Squadron Leader Coppin is employed at Eastern Air Command Headquarters as Officer i/c Marine Section and in this capacity has rendered very good services. He has special knowledge of marine craft and their operation in the coastal waters within the Command, and administers capably the craft now on strength. His previous experience with the Marine Section, R.C.M.P., has been of considerable value in the organization of the R.C.A.F. safety boats at air bases.

He is neat in appearance and careful of dress, and provides a good example to his juniors.

Date 5th April 1940 Signature [illegible] Wg. Cmdr.

Initials of officer reported upon [illegible] Date 6th April 1940

N.B.—Whatever be the nature of the annual report, it is to be communicated to the officer reported on and the fact noted hereon. A satisfactory report from the commanding officer, having been seen and initialled by an officer in accordance with para. 133 King's Regulations and Orders, R.C.A.F. 1924, is not to be shown again to the officer concerned after the remarks of an officer superior to the commanding officer have been made, unless such remarks are adverse.

32.

Concur

Date 1.5.40 Signature

AIR COMMODORE,
AIR OFFICER COMMANDING
EASTERN AIR COMMAND, R.C.A.F.
HALIFAX, N. S.

33.

Date Signature

34.

Date Signature

AIR FORCE No. C1337

SURNAME: COFFIN, FULL CHRISTIAN NAMES: HERBERT WATSON

APPOINTED — PLACE Halifax — DATE 1-10-39 — 16

RE-APPOINTED — PLACE — DATE

TYPE OF COMMISSION: S.R.

RECORD OF SERVICE OFFICERS

R.C.A.F. R.47A (REVISED) 10M-2-42 (1768) H.Q. 1062-3-32

1. POSTING (INDICATE S.O.S. OR T.O.S.) TEMPORARY DUTY (IN RED INK)

S.O.S. OR T.O.S.	UNIT AND PLACE	EFFECTIVE			D.R.O.
TOS	EAC Halifax on app.	1	10	39	EAC 30.
SOS	" " to HQ Ottawa.	30	4	42	EAC 120.
TOS	HQ Ottawa.	1	5	42	A112
TD	" " to Montreal	24/25	6	42	A149-162
TD	" " EAC amended	25/13	7/8	42	A200 A176-196
T.D.	" " EAC	25/6	7/8	42	A200
T.D	from Cambridge N.S. to EAC Halifax & Returned to Ottawa cancelled 4/247	26/2	8/9	42	A211
Proc. T.D. A 236 Proc. T.D. A 241. Ret. T.D. A247					
Proc. T.D. Washington, D.C.		28/8	10/11	42	A256-269
Proc T.D. A 285, ret T.D A5, Proc. T.D. 17 48,					
Returned T.D. A85, Ret T.D A 269, TD (air) A144,					
SOS	A.P.H.Q. Ottawa	1	5	44	A103
Transfer to Reserve Officers Reserve Air Force.					
Entitled to Rehabilitation Grant.					
ADJ	35 McLeod St. Ottawa ont. Mail returned from this address 21-6-47				
Completed	NOV				
C/F 1052	Considered eligible w.s.p.				
Died 14 July 47 at Veterans Pavilion Ottawa Civic Hospital, Ottawa (Auth let 2/18 Jul 47 from D.V.A)					
N.K. Widow	Mrs Flora N. Coffin 317 Stewart St Ottawa				

POSTING (INDICATE S.O.S. OR T.O.S.) TEMPORARY DUTY (IN RED INK)

S.O.S. OR T.O.S.	UNIT AND PLACE	EFFECTIVE			D.R.O.

2. QUARTERS-RATIONS-SUBSISTENCE ALLOWANCE-PAY ENTRIES

	FROM			TO			D.R.O.
Pd allow on 95.							EAC 61.
SA & P.	1	5	42	8	5	42	A112.
Ceases add. Pay (7 days)	28	3	43.	3	4	43.	A88

3. MEDICAL HISTORY-HOSPITALIZATION

EXAMINATIONS (IN RED INK) HOSP. (IN BLACK INK)

DATE / HOSPITAL / QUARTERS	FORM / ADMITTED / CONFINED	CATEGORY / DISCHARGED / RET'N. DUTY	REMARKS / D.R.O.
Hosp	16-4-41	9-5-41	EAC 90-116.
Hos Sick	27-10-41	AT	EAC 256.
Hosp	29-10-41	5-11-41	EAC 258-265
1-9-39.	MFD 336	A4B1	
7-3-40.	B2.	NTBT	

4. TYPE OF SERVICE AIRCRAFT QUALIFIED TO FLY

TYPE	D.R.O.

5. FLYING TIME

DATE	SINGLE-ENG. DAY	SINGLE-ENG. NIGHT	MULTI-ENG. DAY	MULTI-ENG. NIGHT	CREW DUTIES OBSERVER	GUNNER	OTHER	PASS.	TOTAL

AIR FORCE No. C1337 DC

SURNAME: Coffin, FULL CHRISTIAN NAMES: Herbert Watson

APPOINTED — PLACE: Halifax — DATE: 1-10-39

RE-APPOINTED — PLACE: — DATE:

TYPE OF COMMISSION: I.R.

RECORD OF SERVICE OFFICERS

6. BIRTH DATE 21-8-85 — **CITIZENSHIP** British 2

PLACE (CITY, TOWN / PROV. / COUNTRY): Peninsula Gaspe, P.Q.

FATHER (FULL NAME): Philip John Coffin

ADDRESS: Deceased

BIRTHPLACE: Peninsula Gaspe P.Q.

MOTHER (FULL MAIDEN NAME): Susan Garrett

ADDRESS: Deceased.

BIRTHPLACE: Gaspe P.Q.

7. EDUCATIONAL STANDING (GRADUATED-YES OR NO)

HIGH SCHOOL ENTRANCE: x P.Q.

JUNIOR MATRICULATION (YRS.): GRAD.

SENIOR MATRICULATION (YRS.): GRAD.

TECHNICAL SCHOOL (No. YRS.): GRAD.

UNIVERSITY (No. YRS): DEGREE

CORRESPONDENCE COURSES

OTHER: Navigation Sch. - Mate & Master Steam Passenger Coasting Cert. X

8. CIVIL OCCUPATIONS OR EXPERIENCE

Mate 1906-22 Fisheries Protective Service
Master 1922-32 Customs Excise Prevention Service
Marine Supt. 1932-39 R.C.M. Police.

1551 B

9. PREVIOUS ARMY, NAVY OR AIR FORCE SERVICE

RCMP 1932-39 Marine Supt.

10. HONOURS-AWARDS, MENTIONS

	AUTH.	DATE
Can Wal. Service Medal	A 11	15-1-44
W.S. Badge #064972		4-1-45

11. FLYING EXPERIENCE ON APPOINTMENT (HOURS)

SOLO — DUAL — PASSENGER

12. RELIGION Anglican 2

13. LANGUAGES Eng. 1

14. SPORTS OR HOBBIES

Nil.

15. PERMANENT HOME ADDRESS PRIOR TO APPOINTMENT 40302

164 Windsor Street, Halifax, N.S.

16. SINGLE, MARRIED, WIDOWER, SEPARATED, DIVORCED: Married

WIFE (FULL MAIDEN NAME): Flora Ellen Phillips

PLACE OF MARRIAGE: Halifax N.S. DATE: 16-12-39.

AUTHORITY (IF AFTER APPOINTMENT): R47. 2

17. MARRIED ESTABLISHMENT

REMARKS	RANK	EFFECTIVE	D.R.O.
Supy to ME		1-10-39	AF0468

18. CHILDREN

CHRISTIAN NAMES	BIRTH DATE	D.R.O.	CHRISTIAN NAMES	BIRTH DATE	D.R.O.
Gerald Robert	12-1-19	R47	Percy Charles	3-1-32	R47
Lemon Hubert	17-12-25	"			
Ross Hilson	9-4-27	"			
Ruth Alice	23-12-29	"			

19. NEXT-OF-KIN (ADDRESS AND D.R.O. IN PENCIL)

FULL NAME: Mrs. H. W. Coffin — RELATIONSHIP: Wife

ADDRESS: 49 King St. Windsor — D.R.O. N.S. R47

FULL NAME — RELATIONSHIP

ADDRESS — D.R.O.

20. ADDITIONAL PERSON TO BE NOTIFIED IN CASE OF CASUALTY

FULL NAME — RELATIONSHIP

ADDRESS — D.R.O.

21. RANK, PROMOTION, AND APPOINTMENT (STATE IF COMM. FROM RANKS)

SL 1-10-39. (APY F434/13-11-39)(CB2394/2-12-39)(AFO 425/39)(GOC 30) +5
A/W.C. (With Pay) 1-9-43 A216.
Trans to (Reserve) Gen. Sec. Class E. 1-5-44 (APR156/23-6-44)

22. CLASSIFICATION (G.L. N.F.L. ETC.)

N.S.L.(SR) 1-10-39 (CB2394/2-12-39)(APY F434/13-11-39) 255
Marine Sp. 16-12-43-A296

23. DATE AND PLACE OF SIGNING R.C.A.F. R.40 SERVICE ROLL

31-12-39. Halifax

24. COURSES OF INSTRUCTION (STATE COURSE AND RESULT)

25. STANDING BOARDS

BOARD	PLACED ON	TAKEN OFF

26. LEAVE

FROM	TO	DAYS	TYPE	D.R.O.	T.W. AND D.P.O
10-8-42	23-8-42	14		A192 A174	Sd. A173
14-8-42	27-8-42	14		A192	Sh. W. A196 C243140
28-4-43	19-5-43	3	Sick	A99	
9-8-43	22-8-43	14	amended annual	A188	
6-8-43	19-8-43	14	annual	A183	
31-4-44	16-4-44	14	Ann	A78	

27. COURTS MARTIAL

28. GROUND DUTIES PERFORMED

29. MISDEMEANORS (SUMMARY AWARDS COURTS MARTIAL, ETC.)

30. MISCELLANEOUS

Catholic marriage [illegible] 296
WCAH 20A 1/5/44
5
R69 R29A, MFB465, DHF

ACKNOWLEDGMENT OF CASH APPLICATION — FIFTH VICTORY LOAN

The undersigned Victory Loan Salesman, Bank, Trust or Loan Company has received from

W/C H. W. Coffin (Name) 35 McLeod Street, Ottawa, On[redacted] (Address)

an application for $ 500.00 (par value) of 3% BONDS due 1959 and/or $ (par value) of 1¾% BONDS due 1947

THE BONDS, IF IN BEARER FORM OR REGISTERED AS TO PRINCIPAL, WILL BE AVAILABLE WITHIN SIX DAYS OR IF IN FULLY REGISTERED FORM WITHIN THIRTY DAYS AT

Bank of Montreal, Bank Street Branch, Ottawa.
(Name and Address of Bank, Trust or Loan Company)

Date 19th Oct. 1943

F/L J. E. Hayne
(Signature of receiver of application)

PLEASE CALL PROMPTLY AND TAKE DELIVERY OF YOUR BONDS UNLESS YOU HAVE SPECIFIED ANOTHER METHOD OF DELIVERY IN YOUR APPLICATION.

THIS ACKNOWLEDGMENT SHOULD BE PRESENTED WHEN CALLING FOR YOUR BONDS.

no copy needed

R.C.A.F. R. 47
5M—5-39
H.Q. 1062-3-32

ROYAL CANADIAN AIR FORCE

OFFICER'S APPLICATION AND RECORD SHEET

Date.....

I have the honour to apply for an appointment to the:

(a) ~~Permanent Active Air Force (General List)~~;
(b) ~~Auxiliary Active Air Force (General List) (Non-Flying List)~~;
(c) ~~Auxiliary Active Air Force (General List) (Short Service) (Special List)~~;
(d) Reserve of Officers, R.C.A.F. (~~General List~~) (Non-Flying List).

NOTE:—Cross out clauses which are not applicable.

Please read these notes before completing the form:

(a) All questions must be answered in candidate's own handwriting; it is not sufficient to leave the space for reply blank or insert a dash. Incorrect answers may prejudice an applicant's chance of selection.
(b) The certificate on page 4 must be completed.
(c) When completed this form should be despatched to:

(d) The submission by an applicant of false or falsified documents in connection with his application may render the applicant liable to prosecution.

1. Surname (in capitals)	COFFIN.
2. Christian names (in full, in capitals)	HUBERT-WATSON.
3. Date and Place of Birth	AUG. 21st 1888 Peninsula. Gaspe. P.Q.
4. Permanent Address	164 Windsor Street Halifax. N.S
5. Present address for correspondence, stating date until which it holds good	164 Windsor Street Halifax N.S
6. Nationality (Full particulars of any change of nationality must be given.)	British
7. Religion	Anglican
8. Are you married? (NOTE—Candidates must be unmarried at date of entry except where otherwise expressly provided.)	yes.

9. (i) Father's name, in full

Name	Residence	Profession
Philip John.	Peninsula Gaspe. P.Q.	Farmer.
		Birthplace
		Peninsula Gaspe.

(ii) Mother's maiden name in full and birthplace.

Name	Birthplace
Susan Garrett.	Haldimand Gaspe. P.Q.

10. (i) Nationality of parents at their birth

(ii) Has either parent acquired any other nationality? (If so, full particulars must be given.)

Father	Mother
British	British.

2

11. Particulars of marriage (if applicable)	Widower 1932 – 1937.
Age of Officer at date of Marriage	First. 28. Last. 52.
Maiden name of Wife	Flora Ellen Phillips
Date and place of Marriage	Last. Dec 16th 1937. Halifax N.S

12. Particulars of children (if applicable)

Names	Date of Birth	Place of Birth
Gerald Robert. Alvah.	Jan 12th 1919.	Peninsula Gaspe PQ
Lennox. Hubert.	Dec 17th 1928.	Peninsula Gaspe PQ
Ross. Wilson.	April 9th 1927.	Peninsula Gaspe PQ
Ruth. Alice.	Dec. 23rd 1929.	Halifax NS.
Percy. Charles.	Jan 3rd 1932.	Halifax NS

13. Civil Education

Schools	Dates in Attendance	Courses	Diplomas and Degrees
Public School.	1892 – 1900.	Public School.	Nil.
Universities			
Nil.			

14. Special Civil Courses or Examinations other than in 13 above, Correspondence Courses, etc..... Navigation School. Males and Masters Steam Passenger Coasting Certificate

15. Civil Employment, and reason, if any, for leaving

Employer or Business	Years	Duties	Cause of leaving
None.			

16. Previous Service with Navy, Army, Air Force or Non-Permanent Militia

Unit	From	To	Rank Held	Duties
Fisheries Protection Service	1906.	1922.	Male	Male
Customs Excise Preventive Service.	1922.	1932.	Master	Master
R.C.M. Police	1932.	1939.	Marine Superintendent	Mar Superintendent

17. Reason for Termination of last Service Engagement.

Volunteer for service R.C.N.R.

18. Particulars of Pension being received. None being received

21 years 7 mos 11 days pensionable service

19. Honours and Awards. (Quote authority—London or Canada Gazette).

None.

20. Service Courses Undertaken.

Course	From	To	Date of Graduation
None.			

21. Have you previously applied for a commission or for enlistment in any branch of the Royal Canadian Air Force or any of its auxiliaries? (If so, give particulars and date)	No.
22. Have you any knowledge of internal combustion engines, construction of aircraft, mechanics, or electricity?	No.
23. Have you ever flown either as a pilot, pupil, or passenger (a short flight should be mentioned)? If so, give general details, including flying hours, "solo" and "dual", also name and address of flying club or school where trained.	Two flights Moncton to Ch. Town and return as passenger.

24. Experience as an Instructor (Flying and Ground)

Subject	From	To	Unit	Place

25. Details of Ground Officer's Duties Performed.

None

26. Types of Aircraft Flown (Service and Civilian)

Types	Hours	Duties
None		

27. Total Flying Time as at (date) ..... Hrs. ..... Mins. .....

28. Sports and games played. State whether ever a member of a first team at school, college or university, also games at present played, with particulars of clubs, etc.	No
29. Hobbies (giving experience useful to Royal Canadian Air Force).	No
30. Any other remarks or information not included in the foregoing.	No.

31. Names and present addresses of **at least** two responsible persons (**including preferably a recent employer,** able to certify from personal knowledge of the candidate's career as to his suitability for commissioned rank in the Royal Canadian Air Force. (References will be taken up by National Defence Headquarters as necessary and should not be submitted with this form.)

(a) Name F. J. MEAD (in capitals)
Address R.C.M. Police. Halifax.
Profession Asst-Comm'r.

(b) Name A. N. EAMES. (in capitals)
Address R.C.M. Police. Halifax.
Profession Superintendant

(c) Name G. M. HIBBARD. (in capitals)
Address Naval Service. Halifax N.S.
Profession Commander R.C.N.

(d) Name ..... (in capitals)
Address .....
Profession .....

32. NOTE:—

The regulations for the appointment of persons to employment in the Royal Canadian Air Force provide, where necessary, for reference as to the candidate's character and qualifications to be obtained from his former headmaster, employer, or other persons nominated by him. The department is not prepared to enter into correspondence, whether officially or unofficially through members of the department, with persons other than those the candidate has nominated; and the Selection Board will disregard recommendations from any persons who are not directly and personally acquainted with the candidate's work, at school or university, in industry or business, in H.M. Forces or otherwise. **Candidates are cautioned not to prejudice their candidature by endeavouring to enlist the support of persons outside the Service whom they consider might have some influence.**

33. CERTIFICATE

The foregoing information was personally compiled by me, and is to the best of my knowledge, correct as stated. I understand that the Minister of National Defence reserves to himself the right to dispense with the services of any officer on probation at any time.

Rank.....Unit.....Signature Theobald Watson Coffin

34. AGREEMENT

PILOT OFFICER'S (PROVISIONAL) TRAINING

I. I AGREE to accept a Permanent / Short Service (A.A.A.F.) Commission, if selected, in the Services mentioned; and with priority indicated:—

SERVICES	Yes or No	Priority
Royal Canadian Air Force—General List		
A.A.A.F.—(General List) (Short Service) (Special List)		
Royal Air Force—General Duties Branch		

II. I FURTHER AGREE to serve for a period of five continuous years if granted a Permanent Commission (or four continuous years if granted a Short Service Commission in the Auxiliary Active Air Force) in the Royal Canadian Air Force.

.....
(Signature of Applicant)

.....Place

.....Witness

.....Date

35. FOR R.C.A.F. AND UNIT HEADQUARTERS ONLY

(a) Date and Place of signing Service Roll for Officers.

(b) Location of Will.

(c) Entered in Records.
(i) Station Records of.....by.....date.....
(ii) Headquarters Records by.....date.....

(d) Entered on Selection Committee Chart by.....
for.....Officers.

(e) Remarks of Officers i/c application.

NOTE:—This form is in use for two purposes:—
(a) As an application form for prospective appointees to the R.C.A.F.
(b) As an Officer's Record Sheet.

NO. 40682

MARRIAGE CERTIFICATE

It is hereby certified, That I, this day, solemnized marriage between Herbert Watson Coffin, of Gaspe in the County of Gaspe and Province of Quebec and Flora Ellen Phippips of Gaspe under a License dated the 15th day of December 1937.

Names and addresses of two witnesses to the marriage.

Eliya Maude Graham
80 Bilby Street
Halifax, Nova Scotia

Charles Haddon Spurgeon Graham
80 Bilby Street
Halifax, Nova Scotia

Dated at Halifax, Nova Scotia
December 16th, 1937

Name of Clergyman.-- John Furlong.

Religious Denomination: Church of England.

This is a certified true copy.

G.E. Creighton

(G.E. Creighton) Squadron Leader.
for Air Officer Commanding
Eastern Air Command, R.C.A.F.
Halifax --------- Nova Scotia.

P.A.

R.O. A 30-4-42

ROYAL CNADIAN AIR FORCE

R.C.A.F. R. 45
9M—1-40 (3681)
H.Q. 1062-2-126

Indivual Record of Flying

RANK ~~S/L~~ W/C NO. C/133 NAME Coffin, H. W. ✓ (1 58) Marine

WEEKLY FLYING RETURN OF			SINGLE-ENGINE AIRCRAFT												MULTI-ENGINE AIRCRAFT												CREW DUTIES						Passenger		TOTAL	
			DAY						NIGHT						DAY						NIGHT															
UNIT	Week ending	Serial No.	Captain of Aircraft		2nd Pilot		Dual		Captain of Aircraft		2nd Pilot		Du		Captain of Aircraft		2nd Pilot		Dual		Captain of Aircraft		2nd Pilot		Dual		Observer		Air Gunner		Other					
			(A)		(B)		(C)		(D)		(E)		(F		(G)		(H)		(J)		(K)		(L)		(M)		(N)		(O)		(P)		(Q)		(R)	
			Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	M	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins
11(BR)	Nov/40	5																													✓		2	05	2	05

ROYAL CANADIAN AIR FORCE

R.C.A.F. R. 45
9M—1-40 (3681)
H.Q. 1062-2-126

not returned

Individual Record of Flying

RANK..... NO..... NAME.....

WEEKLY FLYING RETURN OF			SINGLE-ENGINE AIRCRAFT												MULTI-ENGINE AIRCRAFT												CREW DUTIES						Passenger		TOTAL		
			DAY						NIGHT						DAY					NIGHT																	
UNIT	Week ending	Serial No.	Captain of Aircraft		2nd Pilot		Dual		Captain of Aircraft		2nd Pilot		Dual		Captain of Aircraft		2nd Pilot		D	Captain of Aircraft		2nd Pilot		Dual		Observer		Air Gunner		Other							
			(A)		(B)		(C)		(D)		(E)		(F)		(G)		(H)			(K)		(L)		(M)		(N)		(O)		(P)		(Q)		(R)		
			Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins	Hrs	Mins		

(10) Have you a common-law wife—whom you have been regularly supporting and publicly representing as your wife? No.

If so, state her full name and Postal Address N.A.

(11) Is your father alive? No.

If so, state name and address Nil

(12) If your father is a widower and is totally incapacitated from earning a living—are you his sole support?

N.A.

(13) If sole support of father who is a widower—state what amount per month you have given him prior to joining CASF N.A.

Also state reason he has no other means of support Nil

(14) Is your mother alive? No.

If so, state name and address Nil.

(15) If your mother is a widow, are you her sole support? N.A

(16) If sole support of widowed mother—state what amount per month you have given her prior to joining CASF N.A.

Also state reason why she has no other means of support N.A.

(17) Are you insured? Yes.

If so, in what Company? Canada Life, Mutual Life Insurance, New York

Have you made arrangements for payment of your Insurance Premium? Yes.

If not, and it is a monthly premium, you may assign the amount in addition to any other assignment you wish to make, provided the total assignment is not in excess of the maximum monthly amount which may be assigned.

I hereby certify that the information given by me on this form is correct in each and every particular.

(Signature of officer or man)

Date January 3rd 1940

G E Wright S/L

Officer Commanding

Date 2-1-40

To be made out in duplicate.

M.F.M. 5
400M—8-39 (1702)
H.Q. 1772-45-18

PARTICULARS OF FAMILY OF AN OFFICER OR SOLDIER OF THE CANADIAN ~~FIELD~~ FORCE

Active Service

INSTRUCTIONS.

(*a*) This form is to be completed immediately an officer or soldier is appointed to, or enlisted in, the ~~C.F.F.~~ C.A.S.F.

(*b*) All questions, etc., must be completed.

(*c*) Both copies of the form are to be forwarded by the Officer Commanding the unit for each officer and soldier, to the Paymaster, or Officer acting as such. The latter will transmit one copy, through the District or Camp Paymaster, to the Chief Paymaster, N.D.H.Q., Ottawa. The other copy will be retained by the Paymaster until the unit arrives Overseas, when it will be forwarded to the Chief Paymaster, Canadian Overseas Intermediate Base.

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(1) Name of Officer or Soldier COFFIN, HUBERT WATSON
(Surname first—Christian names in full—Block capitals)

(2) Regimental Number

(3) Unit Eastern Air Command, R.C.A.F. Halifax.

(4) Are you married? Yes.

(5) If married, state,

(*a*) Full name of your wife Flora Ellen Coffin

(*b*) Present postal address of wife 164 Windsor Street, Halifax, Nova Scotia

(6) If married, have you been regularly supporting your wife? If not—state reasons
Yes.

(7) Are you a widower? no

(8) Have you any children? Yes.
If so, give number of boys and girls Four boys - One girl
Also their names and ages Gerald - 21; Lennox - 15; Ross - 12; Ruth 10; Percy - 7.

(9) If Separation Allowance is claimed in respect of children—state whether you have been regularly supporting them Yes.

Give particulars of Guardian to whom Separation Allowance should be paid—if authorized—

Name NA

Postal Address Na

(SEE OTHER SIDE).

ENTERED IN RECORDS
MAR 1 1940
F. C.

OCCUPATIONAL HISTORY FORM

THIS FORM IS TO BE COMPLETED FOR EACH MEMBER OF THE ARMED FORCES. THE INFORMATION SOUGHT IS FOR THE USE OF GENERAL ADVISORY COMMITTEE ON DEMOBILIZATION AND REHABILITATION, A COMMITTEE SET UP BY THE GOVERNMENT OF CANADA TO STUDY PLANS FOR ESTABLISHING IN INDUSTRIAL LIFE THE MEMBERS OF THE ARMED FORCES, AFTER DISCHARGE. ACCURACY AND COMPLETENESS IN ANSWERING WILL BE OF MUCH HELP TO THE COMMITTEE.

PLEASE READ CAREFULLY THE INSTRUCTIONS GIVEN ON THE INSIDE OF COVER BEFORE COMPLETING FORM

PLEASE LEAVE BLANK

Section A—GENERAL INFORMATION

1. (a) Print name in full COFFIN, Hubert Watson (b) Reg'l. No. C 1337
2. (a) Arm of service Air Force (b) Unit Eastern Air Command Halifax (c) Rank S/L
3. (a) Date of birth Aug 21 1885 (b) Have you any dependents? Yes (c) Place of residence at time of enlistment Halifax
4. (a) Place of enlistment Halifax (b) Date of enlistment 1-10-39

Section B—EDUCATION AND TRAINING

5. (a) State age on finally leaving school 15 (b) Were you attending school or college up to the time of enlistment? No
6. State definitely highest standing reached at public, technical or high school (for instance—"4 years, Public School", "two years, High School", "Junior Matriculation", or "4 years technical course in printing", etc.) H.S. Entrance
7. If you attended a university, give name of university and standing or degree secured No
8. (a) Did you ever enter upon a trade apprenticeship? No (b) If so, for what occupation? NA (c) Did you finish it? NA (d) If you did not finish it, how long did you serve at it? NA
9. (a) What languages do you speak fluently? English (b) What languages do you read well? English

Section C—EMPLOYMENT CONDITION AT TIME OF ENLISTMENT

10. (a) State whether you were WORKING or NOT WORKING at time of enlistment. (Enter here only "Working" or "Not Working", as case may be; particulars are asked for below) Working (b) At time of enlistment of what trade union or professional society were you a member? None

Section D—PARTICULARS CONCERNING THOSE WHO WERE UNEMPLOYED AT TIME OF ENLISTMENT

QUESTIONS 11 TO 17 REFER ONLY TO THOSE WHO ANSWER "NOT WORKING" IN QUESTION 10 (a)

11. Had you ever been employed fairly regularly since leaving school?
12. (a) If answer to 11 be "Yes", state exact trade or occupation at which you actually worked (b) State how long you had worked at this trade or occupation
13. If answer to 11 be "No", state exact trade or occupation for which you feel qualified
14. If you had been employed after leaving school, state when you last worked fairly regularly before enlistment
15. Give details of last employer, if any: Name Address
16. Nature of employer's business (for instance, "farmer", or "building contractor", or "boot factory", or "iron foundry", or "retail store", etc.)
17. (a) If your last employment was in a business of your own, state nature and address of business (b) Date of discontinuing it

Section E—PARTICULARS CONCERNING THOSE WHO WERE EMPLOYED AT TIME OF ENLISTMENT

QUESTIONS 18 TO 23 REFER ONLY TO THOSE WHO ANSWER "WORKING" IN QUESTION 10 (a). PLEASE READ THESE QUESTIONS AND REPLY TO THOSE APPLYING TO YOU AT TIME OF ENLISTMENT

IF YOU WERE AN EMPLOYEE WORKING FOR AN EMPLOYER UP TO THE TIME OF ENLISTMENT, PLEASE ANSWER QUESTIONS 18 TO 21

18. Name of employer Dominion Government Address
19. Nature of employer's business (for instance, "farmer", or "building contractor", or "boot factory", or "iron foundry", or "retail store", etc.) RCMP
20. (a) Your specific occupation O.C. Marine Section (b) Number of years' experience at this occupation with any employer 33
21. (a) Did your employer promise definitely to give you employment on discharge? Yes (b) Did your employer refuse to promise you employment on discharge? No (c) Do you wish to return to your former employment? Yes

IF YOU WERE WORKING ON YOUR OWN UP TO THE TIME OF ENLISTMENT, THAT IS TO SAY, OPERATING A FARM, A STORE, AN AGENCY, OR IN PROFESSIONAL PRACTICE, OR AS A PARTNER IN ANY SUCH LINE, PLEASE ANSWER QUESTIONS 22 AND 23

22. (a) State nature of business, or professional practice (b) Where was it located?
23. (a) Number of years engaged in this business (b) Have you made, or will you make plans to return to the same or a similar business on discharge?

Section F—PARTICULARS OF FARMING EXPERIENCE

24. (a) Do you wish to engage in farming after the war? Yes (b) Do you feel competent to operate a farm? Yes (c) If so, in what kind of farming? Mixed
25. (a) Were you born on a farm? Yes (b) How many years' actual farming experience have you had? 8 (c) In what provinces did you have experience? Quebec

Section G—MISCELLANEOUS

26. Have you made any arrangements other than indicated above, for re-establishment in civil life after discharge? No
27. If so, state nature of your plans (for example, do you plan to return to school, or have you been assured of a job, etc.) None
28. State any employment preference or ambition you may have, other than indicated elsewhere in this form None

DATE May 15 1941 SIGNATURE H W Coffin

Quebec, 30th Nov.,1918.

TO WHOM IT MAY CONCERN:

This is to certify that the bearer Mr. Hubert Coffin, has served under my command as second officer on board the "C.G.S.PRINCESS" from 1st April to 30th Nov.,1918.

He has proved himself to be strictly sober, steady and very willing man, always attentive to his duties.

Jos.Chalifour

MASTER

P.S. For more information I may add that Mr. Coffin is well acquainted with the navigation of the river, and more specially of the whole Gulf of St. Lawrence.

SGD: J. Chalifour

	Authorized	Signature of Official Representative	Office Stamp & date
British War Medal Riband	25-7-23		
Mercantile Marine Medal Riband	25-7-23		
British War Medal	25-7-23		
Mercantile Marine Medal	25-7-23		

AUTHORITY TO WEAR MEDALS FOR THE

CANADIAN GOVERNMENT VESSELS

AND MERCANTILE MARINE

Awarded by H. M. The King

NAME.....HUBERT WATSON COFFIN.....

RANK.....Mate..... DISCHARGE NO. ..5711.....

Is AUTHORIZED TO WEAR THE UNDERMENTIONED MEDALS AND RIBANDS AGAINST WHICH THE SIGNATURE OF AN OFFICIAL REPRESENTATIVE AND AN OFFICIAL STAMP HAVE BEEN AFFIXED.

A. JOHNSTON,

Deputy Minister.

Marine and Fisheries Department,

OTTAWA.

Signature of Holder.....Hubert Coffin.....

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY THAT THE BEARER MR. HUBERT COFFIN HAS SERVED ON BOARD THE CANADIAN GOVERNMENT STEAMER "LOOS" - UNDER MY COMMAND - AS CHIEF OFFICER (1st MATE) DURING THE SEASONS OF 1919, 1920 AND 1921 INCLUSIVE IN THE "COASTING FISHERIES PATROL SERVICE" FROM QUEBEC, GASPE, BAIE-DE-CHALEUR, MAGDALEN ISLANDS, BLANC SABLON, SYDNEY AND HALIFAX, N. S. DURING WHICH PERIOD I HAVE FOUND HIM TO BE AN HONEST UP-RIGHT AND STRICTLY SOBER MAN AND EFFICIENT IN THE DISCHARGE OF HIS DUTIES.

HE IS ALSO A GOOD RELIABLE PILOT FOR THE INSIDE RUNS ON THE CANADIAN LABRADOR AND HAS A THOROUGH KNOWLEDGE OF THE COAST IN THE GULF AND RIVER ST. LAWRENCE.

I CAN WITH CONFIDENCE RECOMMEND HIM TO ANY ONE REQUIRING HIS SERVICES.

SGD: W. TREMBLAY
CAPTAIN.
C. G.S. "LOOS"

Ex-Inspector of Fisheries

Quebec, Que. Spring 1922

Quebec, 1st December,1912

This is to certify that the bearer Hubert Coffin has served under my command on board the "C.G.S. PRINCESS" as A.B. during the seasons of 1906 - 1907 - 1907 from 1st April to 1st December of each year, also as Quarter Master during the seasons of 1909 and 1910, and as second officer during the seasons of 1911 and 1912 of each year respectively during which time he has proved himself to be always sober, honest and very attentive to his duties.

SGD: Jos. Chalifour

MASTER "C.G.S. PRINCESS"

C O P Y

2-C-15

DEPARTMENT OF MARINE AND FISHERIES

Fisheries Branch

OTTAWA February 16th., 1922.

Sir:-

I beg to inform you that following an arrangement that has been made with the authorities of the Province of Quebec in connection with the administration of the fisheries in the Gulf Division, it will no longer be necessary for this Department to maintain a fisheries patrol steamer there. Hence the "Loos" will not be placed in commission this year, and your services will not, therefore, be longer required. Your half pay will, however, be continued until the last of next month, - the end of the present fiscal year.

I wish to express to you the Department's appreciation of the faithful and efficient service you have rendered while you have been in this Department's employment.

I am, Sir,

Your obedient servant,

SGD: W. A. FOUND

W. A. FOUND
Assistant Deputy Minister of Fisheries

Coffin, Esq.,
Farewell Cove,
Gaspe, P. Q.

SERVICE WITH MARINE AND FISHERIES DEPARTMENT.

DATE	FROM	TO	RANK	FULLY PAY	HALF PAY
1906-07	April 1st.	Dec. 1st.	A. B.	8 Mos.	-
1907-08	" 1st.	Dec. 1st.	A. B.	8 Mos.	-
1908-09	" 1st.	Mar.31st.	A. B.	12 Mos.	-
1909-10	" 1st	Dec. 1st.	Q. M.	8 Mos.	-
1910-11	" 1st.	June 1st.	Q.M.	2 Mos.	-
	June 2nd.	Mar.31st.	2nd Ofr.	6 Mos.	- 4
1911-12	April. 1st.	Dec. 1st.	" "	8 Mos.	
	Dec. 1st.	Apr. 1st.	" "	-	- 4
1912-13	Apr. 1st.	Dec. 1st.	" "	8 Mos.	-
	Dec. 1st.	Apr. 1st.	" "	-	- 4
1913-14	Apr. 1st.	Dec. 1st.	" "	8 Mos.	-
	Dec. 1st.	Apr. 1st.	" "	-	- 4
1914-15	Apr. 1st.	Dec. 1st.	" "	8 Mos.	-
	Dec. 1st.	Apr. 1st.	" "	-	- 4
1915-16	Apr. 1st.	Dec. 1st.	" "	8 Mos.	-
	Dec. 1st.	Mar. 1st.	" "	-	- 3
1916-17	May 9th.	Dec. 1st.	" "	7 Mos.	-
	Dec. 1st.	Mar. 31st.	" "	-	4
1917-18	Apr. 1st.	Nov. 30th.	" "	8 Mos.	-
	Dec. 1st.	Mar. 31st.	" "	-	- 4
1918-19	Apr. 1st.	Nov. 30th.	" "	8 Mos.	-
	Dec. 1st.	Feb. 28th.	" "	-	- 3
1919-20	May 1st.	Nov. 30th.	" "	7 Mos.	-
	Dec. 1st.	Mar. 31st.	" "	-	4
1920-21	Apr. 1st.	Nov. 30th.	" "	8 Mos.	
	Dec. 1st.	Mar. 31st.	" "	-	4
1921-22	Apr. 1st.	Nov. 30th.	" "	8	-
	Dec. 1st.	Mar. 31st.	" "	-	4
				130	46

14 yrs. & 8 Mos. Employed Full Pay 130 Mos.
Half Pay 46 "

Actual Time of Service 176 Months.

CUSTOMS AND EXCISE, CANADA

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY THAT THE BEARER, MR. HUBERT COFFIN, HAS SERVED UNDER ME ON BOARD THE CUSTOMS CRUISER "MARGARET" IN THE CAPACITY OF CHIEF OFFICER (1ST MATE) FOR THE NAVIGATING SEASON OF 1922. DURING THIS PERIOD I HAVE ALWAYS FOUND HIM TO BE STRICTLY SOBER AND INDUSTRIOUS, A VERY CAPABLE AND EFFICIENT OFFICER, HAVING DISCHARGED HIS VARIOUS DUTIES TO MY ENTIRE SATISFACTION, AND I TAKE GREAT SATISFACTION IN RECOMMENDING HIM TO ANY PERSON RE/ QUIRING HIS SERVICES.

SGD: Alfred LaCouvee

CAPTAIN. CUSTOMS CRUISER "MARGARET."

C A N A D A

BY THE HONORABLE THE MINISTER OF MARINE AND

FISHERIES FOR THE DOMINION OF CANADA

C E R T I F I C A T E O F C O M P E T E N C Y A S

M A S T E R

of a....PASSENGER STEAMER.....IN THE COASTING TRADE

HUBERT COFFIN,

THEREAS IT HAS BEEN REPORTED TO ME THAT YOU HAVE BEEN FOUND DULY QUALIFIED TO FULFIL THE DUTIES OF MASTER OF A .PASSENGER.STEAMER..... IN THE COASTING TRADE.

I DO HEREBY IN PURSUANCE OF THE CANADA SHIPPING ACT CHAPTER 113 OF THE REVISED STATUTES OF CANADA 1906, GRANT YOU THIS CERTIFICATE OF COMPETENCY

GIVEN UNDER THE SEAL OF THE MINISTER OF MARINE AND FISHERIES OF CANADA AT OTTAWA, THE ..NINTH... DAY OF APRIL ..1923...

Registered

SGD:
Deputy Minister of Marine and Fisheries

SGD: ERNEST LAPOINTE

Minister of Marine and Fisheries

C A N A D A

NO. OF CERTIFICATE. (10154) TEN THOUSAND, HUNDRED AND FIFTY FOUR

Address of Bearer .....Farewell Cove, P.Q.....

Date and Place of Birth ..21 August 1886 Peninsula, Quebec.....

Signature.....HUBERT COFFIN.....

This Certificate is given upon an Examination passed at .....QUEBEC, Que.....

on the 26th.&.27th..... day of...MARCH..... 1923

EVERY PERSON WHO:(A) MAKES PROCURES TO BE MADE OR ASSISTS IN MAKING ANY FALSE REPRESENTATION FOR THE PURPOSE OF OBTAINING FOR HIMSELF OR FOR ANY OTHER PERSON ANY CERTIFICATE OF COMPETENCY OR OF SERVICE OR (B) FORGES, ASSISTS IN FORGING OR PROCURES TO BE FORGED, OR, (C) FRANDULENTLY ALTERS, ASSISTS IN FRAUDULENTLY ALTERING OR PROCURES TO BE FRAUDULENTLY ALTERED AND SUCH CERTIFICATE OR ANY OFFICIAL COPY OF ANY SUCH CERTIFICATE, OR, (D) FRAUDULENTLY MAKES USE OF ANY SUCH CERTIFICATE WHICH IS FORGED, ALTERED, CANCELLED OR SUSPENDED, OR TO WHICH HE IS NOT JUSTLY ENTITLED OR; (E) FRAUDULENTLY LENDS HIS CERTIFICATE TO OR ALLOWS THE SAME TO BE USED BY ANY OTHER PERSON, GUILTY OF AN INDICTABLE OFFENCE.

DEPARTMENT OF NATIONAL REVENUE

CUSTOMS-EXCISE PREVENTIVE SERVICE

25584

OTTAWA October 30, 1928.

Captain Hubert Coffin,
Customs Cruiser "Margaret",
c/o G. H. Barbour,
District Chief,
Customs-Excise Preventive Service,
Charlottetown, P.E.I.

Re. P.S. Customs Seizure No.11176.
Schooner "Sea Prod".

Dear Sir,

I am in receipt of your report of the 24th instant on the "Sea Prod" trial, and very much regret to learn that in spite of the apparently conclusive evidence given by yourself and the members of your crew the jury failed to convict.

The unfortunate result, however, is mitigated to a great extent by the knowledge that you and the members of your crew gave your evidence in a straightforward manner, relating only facts and in such fashion that, despite the result, the honour of the Service has been well maintained.

It is possible that as a result of the failure of juries to convict in the Maritime Provinces some amendments will be made to the Act at the next Session of Parliament.

I may add that I am pleased with the concise, yet complete report furnished by you.

Yours truly,

SGD: F. W. COWAN

F. W. Cowan,
Chief, Customs-Excise Preventive Service

C O P Y

DEPARTMENT OF NATIONAL REVENUE

Customs-Excise Preventive Service

Ottawa, October 8th, 1928.

Confidential

Captain Hubert Coffin,
Customs Cruiser "Conestoga",
Charlottetown, P. E. I.

Dear Sir,

In connection with your transfer to the command of the "Margaret", you will please note that the crew of the "Margaret" is to be considerably reduced from the present number. This move will not be a popular one but it is necessary in the interests of economy as the "Margaret" has, I feel, been overmanned to date. My opinion is that the "Margaret" can be efficiently handled by a crew of thirty-five or thirty-six and you will please go into this matter very carefully and let me have a report on the subject, under confidential cover, as soon as you have covered the whole situation with the Chief Engineer and any other officers with whom you may desire to discuss the matter. It will not be necessary to make the change right away, - my idea being that the present crew can be kept on for the balance of the season of navigation and that the change will be put into effect when the "Margaret" is laid up at Halifax for her annual overhauling in the winter.

Your promotion to the "Margaret" was made on my recommendation in view of the fact that your services have been satisfactory and I look to you as Captain of the "Margaret" to continue your good work and make a name not only for yourself but for the ship and the Service.

Yours truly,

SGD: F. W. Cowan,
Chief, Customs-Excise Preventive Service.

ROYAL CANADIAN MOUNTED POLICE

Moncton, N.B. Nov. 14, 1932

M.P.D.B. 1-6-0

33 D 1590-N-1

The Master,
R.C.M. P. Cruiser "Preventor",
Halifax, Nova Scotia.

I have received the following from the Commissioner at Ottawa,-

Begins,-" Assistant Commissioner Junget
R.C.M.Police,
Moncton, N.B.

1. It has been brought to my notice that upon two occasions, during the month of October, the Master of the "Preventor" has performed splendid service in rescuing ship's crews at sea.

2. Will you please convey my congratulations to Master Hubert Coffin and the other members of his crew, for their good work upon these two occasions.

"Sgd. J. H. MacBrien,
Commissioner.

ENDS:

It is needless to say that I add my appreciation, of the good work performed by you and your crew, to that of our Commissioner's.

(Sgd) Christen Junget

Asst. Commissioner,
Commanding Maritime Provs. Dist.
(Christen Junget)

M E M O R A N D U M

H.M.C. Dockyard, Halifax,
October 26th, 1934.

TO: Asst. Comm'r C. Junget,
Commanding "H" Division,
R.C.M.P., Halifax, N.S.

SUBJ: Accident to Fairchild Seaplane "V.Z."
Forced Landed 25 Miles Off Fame Point,
P. Q., on October 6th, 1934.

1. Herewith attached please find copy of my report of Oct. 20th regarding the marginally noted subject, which it is thought may prove of interest, especially since members of your Force are regularly carried as Observers on all air patrols and are therefore subjected to the same hazards as R.C.A.F. personnel.

2. The various reports, etc. enumerated in para.2 are not attached, with the exception of item (e), as it is thought that my report by itself will adequately convey the essential information desired. Copies of the two radios referred to in para. 1 are attached however.

3. May I at this time express my appreciation of the prompt and valuable assistance rendered by members of your Force in meeting this emergency when it arose. In particular I would like to mention the excellent work of Skipper Lieut. Coffin of the PREVENTOR, in which connection the following extract from the report of F/Sgt. Gibb, N.C.O. i/c Gaspe Detachment, is passed for your information -

> "In closing this report it is desired to state that Captain Coffin, his officers and the members of his crew should be highly praised for their promptness in reaching the disabled aircraft and their skill in the towing of the aircraft. It was through no fault of Captain Coffin that the aircraft was lost as he showed exceptional skill in keeping the aircraft in tow as long as he did. Every courtesy was given the crew of the disabled aircraft during their stay on the "PREVENTOR."

4. In case you should desire to forward a copy of my report to Ottawa for the information of the Commissioner I am enclosing an additional copy for your convenience in this Connection.

(F.C.Higgins), Sqd. Ldr.,
C.O., No.5 (F.B.)Squadron,
Royal Canadian Air Force.

Copy W.

1008-19-1.

DEPARTMENT OF NATIONAL DEFENCE,
D. M.

OTTAWA, Canada,

November 6, 1934.

Dear Sir,-

I beg to acknowledge receipt of your letter of October 23rd, file 34 D 1082-1 D 1, covering a report submitted by the master of the cruiser "Preventor" in connection with the salvage of Fairchild Seaplane "V.Z." in the Gulf of St. Lawrence.

The reports received from the Officer Commanding No. 5 (Flying Boat) Squadron indicate that the crew of the aircraft were extricated from an exceedingly precarious situation by the R.C.M.P. cruiser "Preventor".

Flight Sergeant Gibb, the non-commissioned officer in charge of the R.C.A.F. Detachment at Gaspe and the pilot of "V.Z." has expressed his admiration for the fine exhibition of seamanship and courage which the master and crew of "Preventor" displayed in taking off the aircraft crew and attempting to save the seaplane.

I take great pleasure in conveying to you the appreciation of the Senior Air Officer and personnel of the Royal Canadian Air Force for the brilliant part played by the master and crew of "Preventor" on this occasion.

Yours very truly,

(Sgd) L.R. LaFleche,

(L.R. LaFleche)
Deputy Minister.

The Commissioner,
Royal Canadian Mounted Police,
Ottawa, Ont.

MARINE SECTION

R.C.M.P. Cruiser "Preventor"
Halifax, N.S., December 3/34

The Officer Commanding,
Marine Section, R.C.M.Police,
Halifax, N.S.

Sir,-

Re:- Salvaging Seaplane, Victor Zebra
October 6/34 - R.C.M. Police Cruiser
"Preventor"

1. I have the honour to submit a further report in connection with the rescue of the crew and subsequent salvage of seaplane, "Victor Zebra" on October 6th 1934, as instructed.

2. As mentioned in my report of the 16th ultimo, "Preventor" was notified by Gaspe Air Station that Seaplane V.Z. had left Gaspe at 0700 hours and had not been reported since 0730 hours. As grave fears were entertained for her safety, we, having just completed filling fresh water at K.J. Carter's wharf at Gaspe Harbour, proceeded immediately to the Government wharf at Sandy Beach and took in a small quantity of fuel, so as to be in readiness for emergency action should such be necessary.

3. At 1300 hours we were steaming out Gaspe Bay in readiness and awaiting some information as to the definite or most probable direction to cruise in order to locate the plane should she be forced down.

4. At 1355 hours "Preventor" received instructions from Halifax Headquarters to co-operate with Gaspe Air Station and endeavour to locate V.Z. Our wireless operator was instructed to contact Gaspe Air Station and to keep a continuous watch. At 1430 Gaspe advised that V.Z. had been located by Seaplane W.D., 15 miles North of Grand Etang. The engines of the "Preventor" had just undergone a routine period of 5 days for valve grinding and bearing adjustment and were not in condition for extra speed, but the emergency of the case being brought to the attention of Warrant Engineer Strickland, the Engineer in Charge, their speed was advanced to the utmost safety limit. Making an average speed of 15.8 knots.

5. At 1700 hours a message was dropped by Seaplane W.D. advising that V.Z. had been sighted at 1630 hours, approximately 10 miles North of Cloridorme, Our Course was altered for that position and the plane located at 1840 hours, or in other words, dusk.

Para. 5 Continued:-

The crew of V.Z., were using their Electric Torch as a means of signalling "S.O.S.", as they at first dit not recognize the "Preventor". They later advised us that all their Verys Lights had been used in a futile attempt to attract the attention of a freighter which had passed some time previous to our arrival.

6. The "Preventor" was hove to about 20 yards from the seaplane and our dory with two men, P.O. Bowser, and A.B. Cook in charge of Skipper R.B. Campbell was dispatched to bring the crew on board. At this time there was no personal danger entailed as the seas were not running alarmingly high, the dory being manned by competent seamen.

7. Flight Sgt. Gibb, Constable Bailey, and Mechanic Poulin showed no ill effects of their trying experience. On their arrival on board Flight Sgt. Gibb especially, taking a keen interest in the towing arrangements and giving valuable advice as to the best methods, obtained during his years of experience.

8. The weather at this time showed every indication of a Southerly storm, the wind being from that direction and increasing rapidly. It was soon learned that when towing in any direction except directly against the wind the plane became unmanageable, therefore, a course was set S.S.E., at a speed of approximately 4 knots, when off Fame Point the "Preventor" was stopped in order to ascertain if it would be possible to lay in this position during the coming storm. This was found to be empracticable as the plane would drift under our lee and the "Preventor" would drive down on her. Our course was therefore resumed. When nearing the land the wind hauled more from the eastward (following the shore line). As the wind increased we decreased our speed to the utmost limit in order to lessen the strain on the towing line, but in spite of all precautions the bridle parted at 0350 hours October 7th., when approximately 4 miles north of Cape Des Rosiers, at which time it was blowing a fresh gale with heavy rain and fog, visibility being nil. An attempt was made to re-locate the plane but this was futile, had we of sighted her it would of been impossible to attach a line as the sea was running too high to make such an attempt. As the plane would be considered a menace to navigation a broadcast was sent out at once informing all ships in the vicinity the position of the derelict.

9. At 1000 hours after landing the crew at Gaspe the wind decreased and gradually hauled to the westward and we returned to the position where the plane had broken adrift. After passing Cape Des Rosiers dense fog was encountered and "Preventor" was hove to awaiting it to clear. The fog gradually cleared as the southwest wind increased in force and the plane was located off Griffin Cove.

10. At this time there was a heavy swell running from the southeast, this combined with the increasing southwest breeze caused a choppy cross sea in which a dory or any boat has to handled with extreme care especially when approaching a drifting plane. The "Preventor" was stopped about 50 ft. from the plane and the dory in charge of Skipper Campbell with two competent dory-men P.O. R.L. Bowser and A.B. R. Cook was dispatched to attempt to attach a tow line to the plane. This attempt was successful. The line was attached to the forward struts at the deck of the pontoons, in the form of a bridle, or in the same manner as we had previously towed her. Owing to the pontoon on the Port side leaking and being partly submerged, and the cross sea running, the plane was unmanageable, and would not tow directly behind the "Preventor", but shear off to the side and over-run the tow line causing it to come in contact with the hard surface of the pontoon and chafing off in short order. The line was attached to the plane three times before she finally turned over on which occasion it was necessary to cut it.

11. At this time storm warnings had been received, heavy gale signals had been ordered up, and there was every indication of a northwesterly gale approaching. As the plane would be a menace to shipping it could not be left drifting until the weather moderated.

12. As a last resort a line was attached to a strut near the rudder, the only portion of the plane above water. This feat was performed by Skipper M. Pelletier, in charge of the dory, with A.B. J. LeBlanc, A.B.J. Clothier, and A.B. L. Bowser. This line unexpectedly held and the plane was towed in this manner to Griffin Cove and moored at dark in a position where she would be partially sheltered from northwest to west winds.

13. During the salvaging operations, while no fool-hardy risks were taken, the task of attaching lines to the plane in the sea that was running was a bit hazardous, and I would most decidedly have hesitated to send the men on such a mission, had I not of been confident of their ability to perform it successfully.

14. The following is a list of the names of the men who actually took part as members of the crew of the dory during the salvaging and rescue operations.

Skipper R. B. Campbell
Skipper M. Pelletier
P.O. R.I. Bowser
A.B. R. Cook
A.B. J.W. Clothier
A.B. J. LeBlanc
A.B. L. Bowser

15. There is attached herewith a plan drawn by Skipper Campbell showing the scene of operations.

BUCKINGHAM PALACE

BY COMMAND

OF

HIS MAJESTY THE KING

the accompanying Medal is forwarded

to

SKIPPER-LIEUTENANT HUBERT WATSON COFFIN. R.C.M.P.

TO BE WORN IN COMMEMORATION OF

THEIR MAJESTIES ' SILVER JUBILEE

6th May, 1935.

ROYAL CANADIAN MOUNTED POLICE
Criminal Investigation Branch

OTTAWA, Nov. 8th, 1938.

MEMORANDUM

The Officer Commanding,
"H" Division, R.C.M. Police,
Halifac, N.S.

Liquor Conditions - Maritime Provinces

1. It is my des ire that you will convey to the Officer Commanding the Marine Section and through him to the Masters of all the patrol vessels, my appreciation of the manner in which patrols have been carried out this year.

2. The new system introduced has been effective and we receive reports, particularly from the Province of New Brunswick, that conditions are better than they have been for the past five years.

3. The different Officers Commanding report that the co-operation between the cruisers and land force is one hundred per cent better and there is every evidence of a better understanding between the two sections.

4. It is hoped that this pressure will be steadily maintained until our ultimate object is achieved. It is realized that this requires many hours of arduous duty and careful watching but we should endeavour to watch carefully the movements of those engaged in illicit traffic and govern our actions accordingly.

5. We have received reports from the Provincial Governments of the increased sales at their Liquor Stores; this in itself is an indication that the buying public is being educated to buy from legal sources instead of from the run runners.

6. The seizures under the Customs and Excise Acts have been low, particularly in the last month, but the reports of such satisfactory results show clearly the effectiveness of our work in general.

Signed (S.T. Wood)
Commissioner.

ROYAL CANADIAN AIR FORCE

CERTIFICATE OF SERVICE

ISSUED TO OFFICERS AND NURSING SISTERS

This is to Certify THAT (Rank) Acting Wing Commander Number C1337

(Name in Full) Herbert Watson Coffin.

was appointed to Commissioned Rank

in the Special Reserve, Non-Flying List Marine Branch of the

ROYAL CANADIAN AIR FORCE on the First day

of October 1939

SERVED IN CANADA at E.A.C. Halifax 1-10-39.

R.C.A.F. Headquarters Ottawa, 30-4-42.

and was STRUCK OFF STRENGTH on the First. day

of May 1944 by reason of Transfer to the Reserve of Officers of the Reserve Air Force

Dated at Ottawa this Second. day

of May 1944

F.L.

Officer i/c Records
for Chief of Air Staff

R.C.A.F.—R. 188A
5M—8-41 (691)
H.Q. 885—R-188A

M.AL.

Coffin H W 1337 C ~~1137~~

R.C.A.F. R102
30M-4-43 (3211)-K.P. 5114.
H.Q. 885-R-102

R.C.A.F. RECORDS OFFICE

DOCUMENTATION
Transit and Receipt

FILE _____

DATE November 24ht/43

TO

D. OF M. 7

ATTENTION FLT. LT. BIRCHALL

Documents enumerated hereunder are forwarded herewith for action as noted:

COPIES	FORM	SUBJECT AND INSTRUCTIONS
	Document files	R 195125 KIRK, J.J. R 195462 REDPATH, J.G. R 194056 BARRETT, J.E.J. R 188312 WHEELER, W.C. R 188436 MC QUEEN, R.J. R 184726 ARMOUR E.W. R 180653 GALLIVAN, J.C. R 182146 DALY, J.J. R 182201 TAYLOR, D.R. R 175455 HALLFORD, F.M. R 179590 BUNTING, J.R. R 179561 BOUDKILL, G.W. R 187814 MC ALLISTER, W.D.C. R 184783 DEANE, W.A. R 184755 HARTLE, J.B. R 183822 WIGLE, C.H. R 183835 COLEMAN, W.J. R 182423 CAMPBELL, J. R 182317 SYRETT? J.H. R 179551 ROBINSON, M.R. R 163044 RIDDELL, D.B.W. R 163094 DOUGLAS, M.M. R 175296 WEARING, J.R. R 175238 BOLAND, R.E.A.

(W.G. Bacon) S/L
for R.C.A.F. RECORDS OFFICER

CONTROL COPY

R.C.A.F. A-80
75M SETS 11-44 (4855)
H.Q. 885-A80

AIR 6
FILE COPY
18662

DEPARTMENT OF NATIONAL DEFENCE

NAVY ═══ ARMY ═══ AIR FORCE

STATEMENT OF WAR SERVICE GRATUITY

NAME: Hubert W. (CHRISTIAN NAMES) Coffin, (SURNAME)

ADDRESS: R.C.M.P. Justice Bldg. Annex, Ottawa, Ont.

REGISTER NO. 1052
FILE NO. 17 Mar/45
DATE
SERVICE NO. C1337
FINAL RANK OR RATING W/C
DATE OF DISCHARGE 1 May/44

DATE OF TERMINATION OF OVERSEAS SERVICE N/A

		$ ¢
A. TOTAL QUALIFYING SERVICE — NO. OF DAYS 1675 / 30 EQUAL TO 55 COMPLETE PERIODS AT $7.50		412.50
B. QUALIFYING OVERSEAS SERVICE — NO. OF DAYS LESS INELIGIBLE DAYS, EQUAL TO DAYS @ 25c. PER DAY — SEE PAR. 2 OVERLEAF FOR EXPLANATION		
SUB TOTAL		412.50
C. SUPPLEMENT FOR OVERSEAS SERVICE — DAILY RATES AT DISCHARGE		
PAY	$	
SUBSISTENCE OR LODGING AND PROVISION ALLOWANCE	$	
ADDITIONAL PAY	$	
	$	
	$	
DEPENDENTS' ALLOWANCE 1/30 OF $	$	
TOTAL	$ X7 = $	
NO. OF DAYS / 183	X$	
D. WAR SERVICE GRATUITY		412.50
E. DEDUCTIONS — OVERPAYMENT OF PAY AND ALLOWANCES	$	
DEPENDENTS' ALLOWANCE AND ASSIGNED PAY	$	
OTHER DEDUCTIONS		
F. AMOUNT PAYABLE (THIS AMOUNT IS PAYABLE IN 1 MONTHLY INSTALMENTS OF $ 412.50 EACH)		412.50

APR 2 1945

THE WAR SERVICE GRANTS ACT, 1944, PROVIDES FOR YOUR RE-ESTABLISHMENT CREDIT IN THE AMOUNT SHOWN IN SUB TOTAL OF A. & B. THIS CREDIT IS AVAILABLE TO YOU IN CERTAIN CIRCUMSTANCES. INQUIRY IN THIS CONNECTION SHOULD BE DIRECTED TO THE DEPARTMENT OF VETERANS AFFAIRS.

SEE REVERSE SIDE FOR EXPLANATION OF ITEMS A, B & C

G. MONTHLY INSTALMENT NOT TO EXCEED DAILY RATE OF PAY AND ALLOWANCES $ 15.13 X30 $ 453.90

INSTALM. PAYABLE	1	2	3	4	5	6	7	8	9
AMOUNT	412.50								
CHEQUE No.									
DATE									

INSTALM. PAYABLE	10	11	12	13	14	15	16	17	18
AMOUNT									
CHEQUE No.									
DATE									

CERTIFICATE I CERTIFY THAT THE AMOUNT HAS BEEN CORRECTLY COMPUTED AND IS PAYABLE IN ACCORDANCE WITH THE TERMS OF THE WAR SERVICE GRANTS ACT, 1944 AND THE REGULATIONS ISSUED THEREUNDER.

PREPARED BY	CHECKED BY	TREASURY CHECKED BY	TREASURY DATE
NC	JTR		21-3-45

SERVICE REPRESENTATIVE

ΔTR

EXPLANATION OF ITEMS A, B & C

1. The War Service Grants Act, 1944 provides for the payment of the War Service Gratuity for every thirty days of service as follows:—

   (i) $7.50 in respect of service which is not classed as overseas service.

   (ii) $15.00 in respect of service classed as overseas service.

   By regulation, each person qualifying is entitled to a gratuity of $7.50 for each completed period of 30 days of service together with an additional sum of 25 cents for every day of overseas service which falls within such periods. No sum is payable for any day of service over and above the last completed 30 day period.

2. An "ineligible day" is any day of overseas service, rendered after completion of the last 30 day period of total service, for which no additional sum of 25 cents per day is payable.

3. In addition, a supplement is payable for service classed as overseas service equivalent to seven days' pay and allowances, including dependents' allowance and subsistence or lodging and provision allowance at standard Canadian rates for each six months of overseas service and proportionately for a period of less than six months. By regulations, "six months" is considered to mean "183 days".

4. For the purpose of computing benefits under the Act, no period of absence without leave or leave of absence without pay, or time served while undergoing sentence of penal servitude, imprisonment or detention, or period of service in respect of which pay is forfeited is included in determining qualifying service.

Treasury Office:
Air Force Services
OTTAWA, CANADA:
Rec'd. MAR 19 1945
P. & A. SECTION